

# Application for Use of a Park

This form is required to be completed for the use of a Park within the Shire of Moree Plains.

## Applicant Details

Name / Organisation:

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Address:

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Postcode

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Email Address:

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Telephone

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Alternate contact:

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## Event Details

Name of Park:

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Event:

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Date required

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Start Time

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End Time

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Purpose of Booking:

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## Public Liability Insurance

Public Liability Insurance Attached (in the value of \$20m)

There is no fee to use the park.

Public Liability Insurance with a minimum cover of \$20 million will be required with booking for those conducting an activity for an organisation or as a charitable event.

## Declaration

In submitting this application I acknowledge that:

- Council responds to applications for park bookings on the information provided.
- I declare that all the information that I have provided is true and correct.

Terms & Conditions:

It is the sole responsibility for each applicant to ensure that Council's Condition of Use policy (page 2) is adhered to at all times. Council does not accept liability for any injuries, damages or losses incurred from the use of Council parks. By signing below I agree to these terms and conditions and have read and understand the Council's Condition of Use policy.

Applicant Name

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Applicant Signature

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Date

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## Conditions of Use Policy

- Applicant shall ensure that any persons attracted to the activity / event shall adhere to Council ordinances as displayed on park signage. The applicant agrees that all activities associated with the hire of Council parks and facilities shall be suitably supervised at all times.
- **No Alcohol or Glass bottles are to be taken onto Parks, unless specifically approved.**
- **Section 6A of the *Smoke-free Environment Act 2000* makes a number of outdoor public places smoke-free. Smoking is not permitted in amenities, within 10 metres of children's play equipment and where there is signage in public parks and other recreational areas in NSW. Penalties apply to individuals who smoke in these areas.**
- No vehicles are allowed onto the Park except for Emergency Vehicles. Any other exceptions for taking vehicles onto grassed surface must have prior approval from Council's Operations Manager. Vehicle access to the park is restricted to the time required to load and unload materials. No vehicle shall remain on the park except for this purpose. Vehicles are to be parked in designated parking areas only. Emergency vehicle accesses are to be kept clear at all times.
- If there is any damage sustained to Council Parks or property during your booking, council will issue a debtor account invoice for damages.
- **All vandalism and or damage to Council's facilities must be reported to Council's Engineering Department within 24 hours.**
- Council has the rights to make the grounds unavailable for future use, if Conditions of Use are breached.

### Further Information

Moree Plains Shire Council  
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