



THE USE OF PORTABLE VARIABLE MESSAGE SIGN (VMS)

If you wish to use a portable Variable Message Sign on any of Moree Plains Shires road, park or open space you require Moree Plains Shire Council and, in most cases, Road and Traffic Authority (RTA) approval. Council's approval on classified roads is conditional on concurring approval from the RTA. You may also require planning approval if using a VMS on private property, in a park or open space. Please contact Council's planning section on (02) 67573245 for further information.

Anyone wishing to use a VMS must complete the attached form and return to Council at least 4 weeks before you plan on using the VMS. Four weeks notice is required so that the application can be assessed by Council's Engineering Department, Council's Planning & Development Department, the local traffic committee and the RTA.

We understand that portable VMS have a significant capacity but to ensure that drivers can view and comprehend the message effectively you are limited to eight characters including spaces per line and three lines per frame with a maximum of two frames. Each frame must be able to stand alone when the message is displayed over two frames as recommended in the RTA Technical Direction TDT2002/11. Flashing words and lights cannot be used unless in accordance with the RTA Technical Direction TDT2002/11. It is also extremely important that any VMS message is relevant to the driving conditions or the trip being undertaken.

In Moree Plains Shire VMS are not allowed to be used:

- On footpaths or shared pathways
- To advertise regardless if it is community or commercial based
- At sites that impedes the road user including pedestrians and cyclists.

Portable VMS must be placed at safe locations that do not present a risk. Suitable locations include:

- Sites that are clear of signalized intersections, roundabouts and interchanges
- Where road users have enough time to read, comprehend and adopt the specified action given in the message
- On a straight and unobstructed road.

Council reserves the right to remove an unauthorised or hazardous VMS located within Moree Plains Shire on any road, pathway, park or open space. The RTA may also remove any unauthorised VMS located within the classified road reserve or outside the road reserve that is deemed to be a traffic hazard.

For further information regarding RTA requirement please refer to:

- RTA Technical Direction TDT2002/11, RTA Policy: Use of Variable Message Signs (VMS), http://www.rta.nsw.gov.au/trafficinformation/downloads/td02_11.pdf
- RTA Technical Direction TDT2005/02a, Location & Placement of Variable Message Signs (VMS), http://www.rta.nsw.gov.au/trafficinformation/downloads/td05_02ai.pdf

If you have any questions or require further information please contact Moree Plains Shire Council's Engineering Department on (02) 67573276 or email council@mpsc.nsw.gov.au

**APPLICATION TO USE A PORTABLE VARIABLE MESSAGE SIGN
(VMS) IN MOREE PLAINS SHIRE**

Proposed Location of VMS: _____

Direction VMS will be facing: _____ Dates of Use: ___/___/___ to ___/___/___

Proposed Message for the VMS: (Maximum of 8 characters including spaces per line & 3 lines per frame)

----- (Frame 1)

----- (Frame 2)

Contact Person & Position: _____ (Person's Name)

_____ (Position)

_____ (Phone Number)

Organisation Details: _____

24hr Contact for VMS: _____

Will the Portable VMS be located on the road or road reserve? Yes No

If no, where will it be located? Park Private Property Open Space

Other, specify

If no, have you contacted Council's Planning Section for approval? Yes No

If no, will road users be able to see the VMS message from the proposed location?

Yes No, you don't need to complete this application but you MUST contact Council's Planning Section on (02) 6757 3245 for planning approval

Will the Portable VMS be used only to display a general road safety message, general transport message or for advertising (community or commercially based)?

Yes, sorry you can't use a VMS No

Will the message tell the driver something they already know?

Yes, sorry you can't use a VMS No

Is the message relevant to the driving conditions or the trip being undertaken?

Yes No, sorry you can't use a VMS

Will the Portable VMS be used for traffic management purposes?

- Yes No, sorry you can't use a VMS

If yes, please tick which areas of traffic management it will be used in.

- At road construction and maintenance sites
- In the areas surrounding major events
- For incident management where permanent VMS are not available or are inoperative, or where the spacing of permanent VMS is unable to give adequate warning of a major incident
- To encourage lower speeds in local streets

Please tick which of the following applies

- Drivers are required to do something in response to the VMS message
Specify:
- Static signs are not readily available to effectively convey the message
- Information/message can be confirmed by a reliable source
- None

Has a Risk Assessment be conducted of the proposed site?

- Yes, please attach report No

Information about proposed VMS location

- | | | | |
|---|------------------------------|-----------------------------|---------------------------------|
| - Is the proposed location on a State Highway? Eg Newell Hwy | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unsure |
| - Is the proposed location on a straight and unobstructed road? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unsure |
| - Is the proposed location near or on a roundabout? If yes, you can't use a VMS at this location. | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unsure |
| - Will the VMS be placed on the roadway? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unsure |
| - Will the VMS be placed on the road verge or nature strip? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unsure |
| If yes, does it restrict passage for pedestrians, cyclists and other road users? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unsure |
| - Will the VMS be placed in a park or other open space? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unsure |
| If yes, does it restrict passage for pedestrians, cyclists and other road users? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Unsure |

Information about proposed VMS location (continue)

- Will the VMS be placed on a footpath or shared pathway? If yes, you can't use a VMS at this location. Yes No Unsure
- Will the VMS be placed on outside the clear zone for that prevailing traffic speed? Yes No Unsure
- Will the VMS be placed clear any roadside furniture, side streets and driveways? Yes No Unsure
- Do you have any photos of the proposed location? If yes, please attach to this report. Yes No

Is there anything else you need to tell us?

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Office Use Only

Date Received by Engineering: ___/___/___ Date Reviewed by Traffic Committee: ___/___/___

Recommendation from Traffic Committee: _____

Date Reviewed by MPSC Planning & Development Department: ___/___/___

Recommendation from Planning & Development: _____

Date Report sent to RTA: ___/___/___

Recommendation from the RTA: _____

Date Approval Letter Sent to Applicant: ___/___/___

Folder Numbers: 08-0790, _____ Reference: _____