

Application for Driveway Access Crossing

You must use this application form if you want to:

- Construct a new or structurally modify a private driveway on a public road. This includes construction of private property access over a public footpath, nature strip or roadside verge.
- Construct or modify kerb and gutter or footpath paving on a public road or road reserve.
- Approval is required from council ONLY if a vehicular crossing falls within the Council road reserve.

Application fee of \$25.00 (GST incl.) is payable per application.
Please see the payment information at end of form.

Page 1 of 3

OFFICE USE ONLY

Receipt No _____

Amount \$ _____

Date _____

Received by _____

Applicant Details

Company/Organisation

Contact Person

Postal Address

Town

Postcode

Email Address

Telephone

Contractor Details

Contractor's Name *(if different from above)*

Contact Person *(if company/organization)*

Postal Address

Town

Postcode

Email Address

Telephone

Property Details

Lot No

Section No

DP No

Parish

Street No

Street Name

Town

Postcode

If you have previously lodged a development application for works on this land, please insert the Development Application / Consent No. below:

DA Number

Locality Sketch

Please **draw a sketch** indicating the below:

- Street
- nearest cross streets
- the plant (vehicle, machinery etc) is to stand and be operated, and
- the footpath/ road way to be affected.

Include adjacent properties in the sketch and the nearest cross street. **Traffic Control/ Management Plans** for the proposed work must be attached.

Agreement *(please read & sign)*

I, the undersigned, apply for permission to construct a new or structurally modify or replace a private driveway set out above. I have read the Driveway Specification that is attached with this application and agree to comply with them. I understand that failure to meet any of the conditions can result in the immediate cancellation of the permit and recovery of any associated costs.

Applicant Name

Applicant Signature

Date

Lodgement Details

You can lodge the completed application by:

Mail: PO Box 420, Moree NSW 2400

In Person: Level 2, 30 Heber Street Moree NSW 2400

Email: council@mpsc.nsw.gov.au

Fax: 02 6752 3934

What Now: After your application has been received it will be processed within 7 working days. For further information regarding your application please contact us by:

Telephone: 02 6757 3222

Privacy & Personal Information Protection Notice

Purpose of Collection: To obtain approval for a Driveway Access Crossing.

Intended Recipients: Council Staff and approved contractors of Moree Plains Shire Council.

Supply: Section 138 of the *Roads Act 1993* requires Council consent for works on Road Reserves (local roads) which includes driveways.

Access/Correction: Contact Moree Plains Shire Council to access or correct this information.

Storage: Moree Plains Shire Council, Level 2, 30 Heber Street Moree NSW 2400.

Payment

Payment in Person

Payment by Cheque—Amount \$ _____ payable to Moree Plains Shire Council

Payment by Credit Card Mastercard Visa

Amount \$ _____ Name on Card _____

Expiry Date ____/____ Signature of Cardholder _____

Please Note: We do not accept AMEX or Diners Club cards.

Payment by Direct Deposit

BSB: 062574

Account Number: 00001239

Moree Plains Shire Council

Further Information

Moree Plains Shire Council
Level 2, 30 Heber Street
PO Box 420
MOREE NSW 2400
Tel: 02 6757 3222
Fax: 02 6752 3934
council@mpsc.nsw.gov.au