

Subdivision Certificate Application

Property Details

Lot No	Section No	DP No	Parish
_____	_____	_____	_____
Street No	Street Name		
_____	_____		
Town	Postcode	Council Assessment Number	
_____	_____	_____	

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Office Use Only

Application Number

Date Received

Applicant Details

Name/Company Name

Postal Address

Town _____ Postcode _____

Email Address _____ Telephone _____

Owners Details

Name/Company Name

Postal Address

Town _____ Postcode _____

Email Address _____ Telephone _____

Proposal Details

Full Description of Approved Subdivision

Development Consent Number _____ Date Issued _____

Boundary Adjustment _____ Number of Lots _____

Further Information

Moree Plains Shire Council
Level 2, 30 Heber Street
PO Box 420
MOREE NSW 2400
Tel: 02 6757 3222
Fax: 02 6752 3934
council@mpsc.nsw.gov.au

Applicant's Declaration

I/We the undersigned hereby apply for approval of the development proposal described above and in the plans, specifications and documents accompanying the application.

I/We undertake to develop in accordance with any approval granted by the Council and conform with the provisions of the relevant Act(s), Regulations, codes and the Local Environmental Plan.

I/We, further undertake to pay any fee or charge assessed by Council in connection with the development and indemnify Moree Plains Shire Council against all claims arising from negligence (or otherwise) resulting from work carried out in connection with the development within the road reserve.

Applicant Name

Applicant Signature

Date

Owner's Declaration

I/We the undersigned are the owner(s) of the property described in this application and consent to its lodgement.

I/We hereby permit any duly authorised officer of the Council of Moree Plains Shire to enter the land or premises to carry out inspections and surveys or take measurements or photographs as required for the administration of the Act(s), Regulation or Planning instrument.

Owner 1 Name

Owner 1 Signature

Date

Owner 2 Name

Owner 2 Signature

Date

Lodgement Details

You can lodge the completed application by:

Mail: PO Box 420, Moree NSW 2400

In Person: Level 2, 30 Heber Street Moree NSW 2400

Email: council@mpsc.nsw.gov.au

Fax: 02 6752 3934

What Now: After your application has been receipted it will be processed within 7 working days. For further information regarding your application please contact us by:

Telephone: 02 6757 3222

Privacy & Personal Information Protection Notice

Purpose of Collection: For Issue of Certificates

Intended Recipients: Council Staff and approved contractors of Moree Plains Shire Council

Supply: Certificates Application is voluntary, however required in order to obtain a certificate.

Access/Correction: Contact Moree Plains Shire Council to access or correct this information

Storage: Moree Plains Shire Council, Level 2, 30 Heber Street Moree NSW 2400

Accompanying Documentation Checklist

Yes N/A

The following must accompany your application:

Original Plan of Subdivision	<input type="checkbox"/>	<input type="checkbox"/>
<i>Professionally prepared and three (3) copies</i>		
Detailed subdivision engineering plans	<input type="checkbox"/>	<input type="checkbox"/>
<i>Endorsed with a construction certificate (where Council was not the PCA)</i>		
Deferred commencement	<input type="checkbox"/>	<input type="checkbox"/>
<i>Evidence that the applicant has satisfied the consent authority on all matters before the consent can operate</i>		
Development Consent complied with	<input type="checkbox"/>	<input type="checkbox"/>
<i>Evidence that the consent has been complied with before a subdivision certificate can be issued</i>		
Certificate of Compliance	<input type="checkbox"/>	<input type="checkbox"/>
<i>A certificate of compliance from the relevant water supply authority (where applicable)</i>		
Drainage Easements	<input type="checkbox"/>	<input type="checkbox"/>
<i>If the subdivision is the subject under section 40 of the Land and Environmental Court Act, 1979 evidence that required drainage easements have been acquired by the relevant Council..</i>		
For Subdivision involving subdivision works evidence that:	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>The work has been completed.</i> • <i>Agreement reached with Council for the cost of work or as to the time for the carrying out the work.</i> • <i>Security given to Council for the completion of work.</i> 		

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